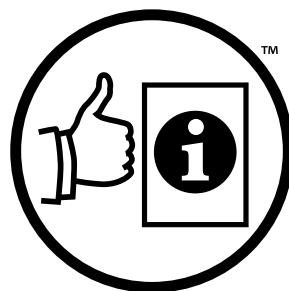


What if you want someone else to manage your money?

Queensland Public Trustee



Easy English

Help with this book



You can get someone to help you

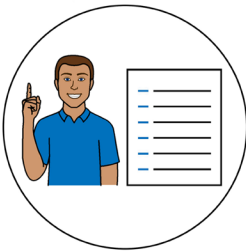
- understand this book

- find more information.



Contact information is at the end of this book.

Blue words



Some words in this book are **blue**.

We write what the blue words mean.

About this book



This book is from the Queensland Public Trustee.



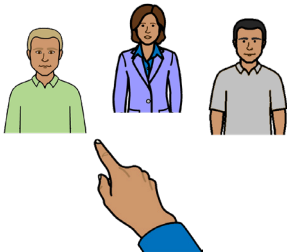
This book is about what to do if

- a court says we **must** manage your money

but

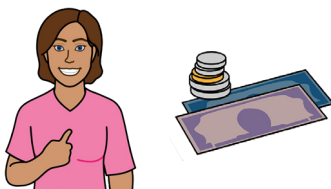


- you do **not** want us to.

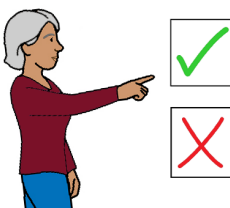


Maybe you want someone else to help you manage your money.

For example, a family member or friend.



Maybe you want to manage your money yourself.

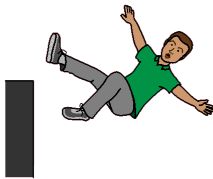


This book tells you what you can do about the court decision.

Why do we manage your money?



A court has decided that you need help to manage your money.



You might need help because

- you had an accident



- you are ill



- you have a disability.



The court said that we **must** help you.

We **must** do what the court says.

You can ask for a review



Review means you ask the court to look at the decision again.



If you want a review you **must** contact the **Queensland Civil and Administrative Tribunal**.

The Queensland Civil and Administrative Tribunal or QCAT

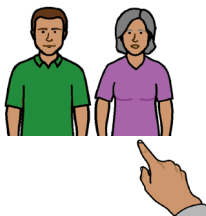


- is a type of court

- decides who should help manage your money.



You can tell QCAT that you do **not** want us to help you manage your money.



You **must** tell QCAT who should help you instead.



QCAT can say **yes** or **no**.

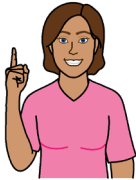
If you want to manage your money on your own



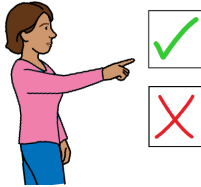
You **must** fill in a form called **Form 11**.

The form tells QCAT if you have **capacity**.

Capacity means



- you know what is happening



- you understand what choices you have

- you understand what will happen when you make a decision



- you can make the decision by yourself



- you can let people know about the decision.



You **must** show QCAT that you understand how to manage your money on your own.

For example, how to pay bills.



Your doctor **must** also fill in a form called **Health professional report**.



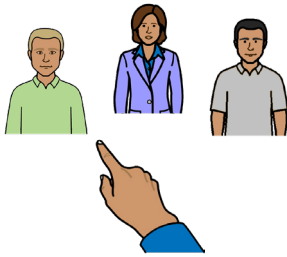
You can download the forms online.



Website

qcat.qld.gov.au/case-types/decision-making-for-adults-with-impaired-capacity/make-an-application

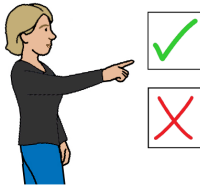
If you want someone else to help manage your money



You can tell QCAT that you want another person to help you manage your money.



The person **must** be over 18 years old.



The person **must** have capacity to make good decisions for you.



The person **must** show that they know

- how to manage the money you earn
- how to pay your bills.



The person **cannot** be your paid carer.



You **cannot** choose a health service to look after your money.



You **must** fill in a form called **Form 10**.



Your doctor **must** also fill in a form called **Health professional report**.



You can download the forms online.



Website

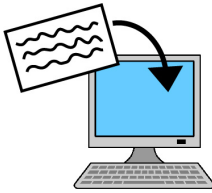
qcat.qld.gov.au/case-types/decision-making-for-adults-with-impaired-capacity/make-an-application

Where to send the forms



You must send the forms to QCAT.

By email



Email enquiries@qcat.qld.gov.au

By post



Post to Queensland Civil and
Administrative Tribunal
GPO Box 1639
Brisbane Qld 4001

In person



Go to Queensland Civil and
Administrative Tribunal
Floor 11
259 Queen Street
Brisbane

What happens next?

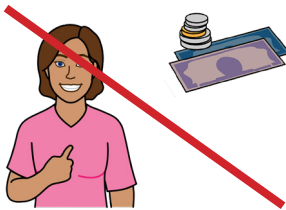
There will be a **hearing**.



A hearing is a meeting where the court listens to what you have to say.



QCAT will decide who is the best person to help you manage your money.



QCAT may decide that you should **not** manage your money on your own without help.

People who can help you



You can ask **Queensland Advocacy for Inclusion** to help you with a review.



Queensland Advocacy for Inclusion

- helps people with disability



- is a free service.



Call 1300 130 582



Website qai.org.au

You can also ask your **trust officer** for help.



A trust officer is someone from our team who helps you manage your money.

More information



For more information contact the Queensland Public Trustee.



Call 1300 360 044



Website pt.qld.gov.au



You can also contact QCAT for more information about how to ask for a review.



Call 1300 753 228

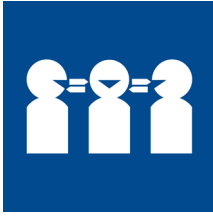


Website qcat.qld.gov.au



Email enquiries@qcat.qld.gov.au

If you need help with English



Use the free Translating and Interpreting Service or TIS to make a phone call.

You can call the TIS in your language.



Call 131 450

Give the TIS officer the phone number you want to call.

If you need help to speak or listen



Use the National Relay Service to make a phone call.

You must sign up to the service first.



Website accesshub.gov.au/nrs-helpdesk



Call 1800 555 660

This Easy English document was created by Scope (Aust) Ltd. in February 2024 using Picture Communication Symbols (PCS). PCS is a trademark of Tobii Dynavox, LLC. All rights reserved. Used with permission. This document must not be sold to third parties. The images must not be reused without permission. For more information about the images, contact Scope on 1300 472 673 or visit scopeaust.org.au

